

HASSLE FREE CHECKOUT!

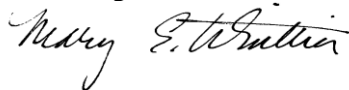
Dear OTBN Guest:

We are very excited about our 7th Annual Open That Bottle Night. Those of you who have attended in the past may remember that we offer **Hassle Free Checkout** whereby we asked for your credit card prior to the event. We did this to improve the checkout process at the end of the evening and those who participated found it to be very successful. We are offering this streamlined process again for anyone interested in participating in Hassle Free Checkout.

Attendees, if they choose, can submit their credit card information prior to the event to our Administrative Coordinator, Koralee Bernardo. This information will be kept secure by Koralee and used only in the event that a purchase is made by the attendee on the night of OTBN. Checkout will then consist only of picking up the purchased items which will be available when the live auction is over. The credit card payments will **NOT** be processed until **Tuesday, February 28, 2012**, so that attendees have time to contact Bivona should there be any questions or concerns about the invoice received and/or the credit card charge. All the credit card information of individuals who did not purchase anything will be shredded on Monday, Feb. 27th.

We have done this the past 6 years and it has proven to be very efficient, streamlined and easier for both you as the attendee and us the processor. Last year we had almost 100% participation in this streamlined process. In this age of identity theft, we understand that some people may be concerned about providing this information. We can assure you that we will guard your information, keeping it private and secure until it is either processed on Tuesday, February 28th, or disposed of by shredder on Monday, Feb. 27th. I look forward to seeing you at OTBN!

Warm regards,



Mary E. Whittier
Executive Director

Please cut along dotted line

I want to participate in **Hassle Free Checkout**. The following is my credit card information:

Name: _____

AMEX Discover MasterCard Visa **TABLE #** _____

Card Number: _____ Expiration Date: _____

Phone: _____ CVV Code: _____ Billing Zip Code: _____

Signature: _____

Please mail to Koralee Bernardo, Bivona Child Advocacy Center, 275 Lake Ave., Rochester, NY 14608, and **mark "confidential" on the envelope**. If you would prefer calling Koralee with this information or if you have any questions about this procedure, please call (585) 935-7807 or (585) 935-7800. If you would like to fax the information, our fax number is (585) 935-7804.